

South Dakota Society for Respiratory Care
Board of Directors Meeting Minutes (Approved)
Sunday, April 17th, 5pm CST
Sanford RC Classroom

- I. **Call to Order:** Dawn called meeting to order @ 1700 CST
- II. **Members Present:** Dawn Rost, Dominique Hurley, Kim Kuiper, Sarah Schoenfelder, Abby Wortman, Jordan Dykstra, Sandy Brown
- III. **Guests:**
- IV. **Secretary's Report** – Jordan presented meeting minutes from the March 20th, 2016 meeting. Sarah motioned to approve meeting minutes, Dominique seconded. Motion carried.
- V. **Treasurer's Report** – Sarah presented information on below accounts/balances. Dominique motioned to approve Treasurer's report, Sandy seconded. Motion carried.
 - a. 2016 account balances
 - b. 2016 year to date income and expenses vs budget
 - c. Preliminary 2016 Conference Income/Expense Report
- VI. **Delegate's Report** – no report at this time
- VII. **Standing Committee Reports**
 - a. Financial Review – no report at this time
 - b. Bylaws –Dawn
 - i. SDSRC Bylaws approved by the AARC BOD. These Bylaws are on the April 2016 Annual Business Meeting Agenda to be ratified.
 - c. Legislative – Dawn
 - i. Lobbyist quote for 2017 received. Price did increase for 2017.
 - ii. Virtual Lobby Week results-South Dakota had 54 people that emailed to the three SD representatives.
 - d. PACT – **report to be given at ABM**
 - e. Membership – Kim / Abby
 - i. Current Active Members 257/Lapsed Numbers within 90 days = 22 members. Kim and Abby are making courtesy phone calls to those whose membership is about to lapse. Eight phone calls made; two to voicemail, one number disconnect, one number not listed, one voicemail box full. There were three phone calls made that actually connected with people. Discussion on how to proceed with these courtesy phone calls.
 - ii. Annual Drawing for Free Registration will occur at ABM on April 18th.
 - iii. 2nd quarter spotlight to be placed on website May 1st. Justin Erickson has been contacted and returned his information for the Spotlight RT. Discussion on adding the Spotlight RT to the SDSRC Facebook page also.
 - f. Nominations-Elections – Dominique
 - i. 2016 Ballot to include Director at Large 2 year term, and Treasurer 1 year term. Dominique has an informational page for those that may be interested to pick up at the 2016 SDSRC.
 - g. Program-Education – Dominique
 - i. Registered Vendors-30, Registered Attendees-67 over the course of the two day conference.
 - ii. 2016 Raffle Update-29 tickets remain to be sold at the conference. Discussion on 2016 Raffle, door prizes, etc.

- iii. 2017 Conference Options-currently there has been no interest shown in holding the 2017 Conference. Discussion on options for 2017 Conference/how to generate interest in the Conference being held somewhere other than Sioux Falls.
- h. Website-Public Relations – Dawn
 - i. Request to be made to remove conference information at the completion of the 2016 SDSRC Conference.

VIII. Old Business

- a. SDSRC purchase of US Flag and storage box-Joe has completed this task and the flag is ready for the Presentation of the Colors tomorrow, April 18th, 2016 for the 2016 SDSRC. Discussion on saying the Pledge of the Allegiance at the beginning when the Color Guard is presented.
- b. Camp SuperKids Donations from members to be presented on Tuesday to Marilee Kontz, camp director.

IX. New Business

- a. Consideration of 2017 proposed budget-Dominique presented information on a one day versus a two day conference. Discussion on pros and cons of one day conference versus two day conference. Dawn motioned to present for the 2017 conference budget the two day option. Sarah seconded. Motioned carried.
- b. Setting dates for 2016 SDSRC Election-In 2015 the election was August 1st-August 31st. Discussion on holding the election August 1st-August 31st, 2016. Nominations would be in July 1st, 2016. Decision made to hold election on dates above.
- c. Therapist of the Year-there will not be a 2016 Therapist of the Year awarded at this meeting due to the close proximity of the 2015 Therapist to the year. 2016 Therapist of the Year will be announced at the 2017 meeting. Discussion on when to start accepting nominations.

X. Announcements

- a. Next Scheduled BOD Meeting Sunday, June 12, 2016 at 5pm CST (4 MST)

XI. Adjournment Sarah motioned to adjourn the meeting, Kim seconded. Motion carried. Meeting adjourned at 1759.

Respectfully submitted by Jordan Dykstra