

South Dakota Society for Respiratory Care
Annual Business Meeting Minutes Approved
Tuesday, April 19th, 2016 @ 1000 – Hilton Garden Inn

- I. **Call to Order:** Meeting called to order by Dawn @ 1017. Dawn requested to amend meeting agenda as needed. Dave motioned. Motioned carried.
- II. **Roll Call:** Dave, Abby, Sarah, Sandy, Dominique, Dawn and Jordan
 - a. Membership Quorum – Article VIII, Section IV states that a majority of the voting members registered at a duly called business meeting shall constitute a quorum.
- III. **President Welcome and Introduction of Special Guest**
 - a. Marilee Koontz, Director Camp SuperKids-Marilee spoke on Camp SuperKids and opened up a question and answer segment for the membership to ask questions about Camp SuperKids.
 - b. SDSRC presented Marilee with all the items that the membership collected for Camp SuperKids 2016.
- IV. **Recognition and Awards**
 - a. Joyce Kallstrom Memorial Scholarship Recipient Jaelynn Osborne
 - b. 2016 Therapist of the Year Award nominations for 2016 Therapist of the Year will open in October 2016. Recipient will be awarded at the 2017 Annual Conference.
- V. **Secretary's Report – Jordan Dykstra**
 - a. Approval of 2015 Annual Business Meeting Minutes. Dan Wagner motioned to approve meeting minutes, Dave Hodgson seconded. Motion carried.
- VI. **Treasurer's Report – Sarah Schoenfelder** presented below reports. Dan Wagner motioned to approve 2016 Treasurer's report, Dave Hodgson seconded. Motion carried.
 - a. 2016 year to date income and expenses vs budget
 - b. 2016 account balances
 - c. 2017 proposed budget-Char Raley motioned to approve 2017 working budget, Dan Wagner seconded. Motion carried.
- VII. **President's Report**
 - a. Update on Activities from September 2015 forward
 - i. SDSRC Business
 1. BOD voted to continue with Dr. Susan Rohr as Medical Advisor. Medical Advisor will be reevaluated every January.
 2. Tim Dougherty, Attorney at Law, served as SDSRC Lobbyist for the 2016 Legislative session. He has been contracted to continue into 2017.
 3. SDSRC Annual Report has been filed with the Secretary of the State of SD in order to maintain our nonprofit status.
 4. Joe Spader, from Avera Home Medical, accepted the role of SDSRC Military Liaison to the AARC. This will be a two year position.
 - a. Joe scheduled the JROTC to post and retire colors at the beginning and end of the conference.
 - b. A United States Flag and Display Case has been purchased by the SDSRC to use at meetings.
 - c. Military members will be highlighted on a page on the SDSRC website once member information has been collected.
 5. Successful 2016 conference and raffle were organized and executed despite quick turnaround from the 2015 conference.
 6. SDSRC Bylaws were edited to adjust the term of Presidency as well as to include the use of social media.
 - ii. **Website/Social Media**
 1. A SDSRC Facebook page has been established. This will be maintained by both the President and the Membership Committee.
 2. The Spotlight RT continues on the SDSRC website. Spotlights change once per quarter. Spotlights are chosen via the membership list by utilizing a random number drawing system.
 - iii. **Public Relations**

1. The SDSRC donated money to the AARC Disaster Relief Fund, the AARC International Fellows Program and Camp SuperKids
2. The SDSRC supported two \$1000 scholarships to Dakota State University students.
3. The SDSRC awarded the second annual Joyce Kallstrom memorial scholarship.
4. The SDSRC created a successful supply drive to stock Camp SuperKids. With the help of therapists across the state, total donations were over \$600.00 worth of supplies.
5. The SDSRC sent Carleen Waltner and Charlene Raley, our two PACT representatives, to Washington DC to meet with Congresswoman Noem, Senator Rounds, and Senator Thune on April 12th, 2016.

iv. Upcoming Events

1. In May Dominique will be attending the AARC Leadership Conference in preparation for the role of President.
2. Lora Bornhoft will attend the summer and winter HOD meetings to continue to move forward with HR 2948.
3. The SDSRC will continue to support the DSU scholarship each July.
4. The SDSRC will open nominations for the 2017 BOD positions.
 - a. Election will occur during the month of August 2016.
5. The SDSRC will open nominations for 2016 Therapist of the Year. Recipient will be awarded at the 2017 Annual Conference.
6. In December, Abby Wortman will conclude her term as Director at Large. Sandy Brown will conclude her term as Past President. Dawn will end her term as President and begin term as Past President, and Dominique will take over as President.
 - a. Due to the change in the bylaws, there will not be a President Elect; the terms will no longer overlap.

VIII. Delegates Report – Lora Bornhoft, David Hodgson-No delegate report at this time.

- a. Summer HOD meeting June 29th and 30th, 2016
- b. Winter HOD meeting October 13th and 14th, 2016
- c. Dave informed the membership that he will be resigning as he has been asked to be a representative for Operation Zero.

IX. Standing Committee Reports

- a. Financial Review – Sarah Schoenfelder presented the 2015 Account Compilation Report.
 - i. 2015 Account Compilation Report
- b. PACT Report – Char Raley, Carleen Waltner-Char presented PACT Report for 2016.
 - i. Char informed the membership on H.R. 2948, the Medicare Telehealth Party Act. This particular Bill mentions Respiratory Therapist.
 - ii. S442 is a Bill that Senator Thune is co-sponsoring. Char and Carleen spoke with Thune to inform him that this particular Bill does not include Respiratory Therapy.
- c. Legislative – Dan Wagner
 - i. Tim Dougherty, our Lobbyist reported to Dan and Dawn weekly on the SD Legislative Session
 1. South Dakota Senate Bill 19 passed-this bill requires that any health care professional who knows, or has reasonable cause to suspect, that an elder or disabled adult has been or is being abused or neglected, to, within twenty-four hours, report such knowledge or suspicion orally or in writing to the state's attorney.
 2. Senate Bill 54 passed-this bill revises some of the requirements for reporting elder abuse. This bill also requires the signature on a durable power of attorney to be witnessed by two other adult individuals.
 - ii. Dan encouraged any members that are interested in being more involved with the Legislative process and his role to let him know. He would like to start mentoring someone for when the day comes that he retire from this position.

- d. Bylaws – Dawn Rost
 - i. Revisions made to the SDSRC Bylaws-please see item under “New Business”.
 - e. Membership – Abby Wortman
 - i. SDSRC Active Members-257 Active Members. The BOD now makes courtesy phone calls to those memberships that are lapsing.
 - ii. Spotlight RT each quarter
 - iii. SDSRC Facebook page is up for the membership to Like and Follow
 - iv. Annual drawing for complimentary registration to 2017 conference-Bert Sheppard is the recipient of the complimentary registration to the 2017 SDSRC.
 - f. Election/Nominations – Dominique Hurley
 - i. 2016 Ballot will include Director at Large two year term, Treasurer two year term and Delegate **two** (?) year term. Nominations will be due by July 1st, 2016.
 - ii. Election will take place August 1st- August 31st, 2016. The election will be an electronic election as it was last year.
 - g. Program and Education – Dominique Hurley
 - i. 2016 review; 30 vendors, 70 attendees between the three sessions.
 - 1. The Las Vegas raffle has brought in over \$3000 for the SDSRC. Last chance raffle has brought in over \$500.
 - ii. 2017 Conference Bids-Currently there has been no interest expressed to host the 2017 SDSRC.
 - h. Website/Chapter Affairs – Dawn
- X. Ad Hoc Committee Reports**
- a. SDSRC Military Liaison to the AARC – Joseph Spader-the main goal is to have each state have a Military Liaison. The state liaison engages in the military round table and supports members that are a part of the AARC and their families.
 - i. Color Guard will be at every meeting and saying the Pledge of Allegiance prior to that start of the meeting-Joe scheduled the JROTC to post and retire colors at the beginning and end of the conference.
 - ii. A United States Flag and Display Case has been purchased by the SDSRC to use at meetings.
 - iii. Military members will be highlighted on a page on the SDSRC website once member information has been collected.
 - b. SDSRC Advisory Committee to the SDBMOE-there are six respiratory therapists that sit on this Committee. If interested in participating contact Tyler Klatt.
- XI. New Business**
- a. SDSRC Bylaws Ratification- Dawn presented the membership with the changes that were made to the Bylaws. Dan Wagner motioned to ratify the Bylaws, Dave Hogdson seconded. Motion carried.
 - b. Military Member recognition on the SDSRC website
 - c. SDSRC Christmas tree display at the Capital in Pierre-no information at this time as it was discussed on Monday’s meeting.
- XII. Adjournment** Dave motioned to adjourn meeting, Dan seconded. Motion carried. Meeting adjourned at 1122.

Respectfully submitted: Jordan Dykstra