

SOUTH DAKOTA SOCIETY FOR RESPIRATORY CARE TELECONFERENCE

Tuesday, July 8, 2014

10:00 a.m. CT (9:00 a.m. MT)

Sanford Hospital DSU Classroom

RCR Hospital DSU Classroom

- I. **Call to Order:** 1006 CST by Sandy Brown
- II. **Members Present:** Sandy, Julie, Dawn, Angie, Ashley, Lacy, Eve, Jordan. Missing: Donna
- III. **Secretary's Report:** Jordan Dykstra
 - Motion to accept meeting minutes from two previous meetings. Motion to approve minutes from February 19th and May 7th. Motion made by Ashley H., Seconded by Julie D. Motion carried.
- IV. **Business Actions/Decisions made outside of scheduled Board Meetings** (mail votes, e-mail votes)
None.
- V. **Treasurer's Report:** Eve Minkel-Report emailed to all Board Members. Discussion.
- VI. **Committee Reports:**
 - Financial Review: Eve Minkel
 - 2014 Budget-Discussion on budget to date. (Was emailed to Board members)
 - 2015 Proposed Budget
 - Discussion on proposed budget (Was emailed to Board members). Remove Leadership Workshop from proposed budget. Discussion on Investment Accounts. Will discuss more at next meeting.
 - Membership--Directors at Large: Donna Divis (absent) and Lacy Wilder
 - 2014 AARC Membership Drive-Total membership for May = 259, June = 254, July = 248. Lapse June = 32. Report emailed to all Board members. Discussion on an increased movement for an AARC Membership Drive. Discussion on having a booth at the SDSRC Conference this year, or to talk with current Respiratory Students about benefits to AARC membership. Discussion to talk during the SDSRC yearly Board meeting about AARC Membership. "Visit Project" has made up pamphlet to help with AARC Membership, Dawn will talk at the meeting and have these pamphlets available. Incentive to give every active AARC member of SD as of the 2014 conference entered into a drawing for a free registration to the following year's annual SDSRC Conference to be drawn during the current year's conference as long as the AARC membership stays active throughout the 2015 year. Will drawing to be done during annual business meeting. Motioned past last meeting in May.
 - Elections and Nominations: Don Anderson (absent-report emailed)

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- 2014 SDSRC Board Nominations-Pres. Elect 6 year term, Secretary 3 year term, Treas-3 yr, Directory At Large 2 yr positions. Greg Pekny nominated for Director at Large, Jen Carpenter nominated for President Elect, Jordan Dykstra nominated for Secretary.
- 2014 Therapist of the Year
 - Two nominations as of today which were emailed to all Board members. Carleen Waltner nominated by Sandy Brown and Pete Winder nominated by Tom Cahill. Vote for Pete Winder for Therapist of the Year by majority.

Program and Education: Ashley Herron

- 2014 Conference Report/ALA Raffle
 - Mailer is about ready to be sent out. Agenda is full for the conference. Dr. Wallace was inquiring about hotel reservations. Discussion. 18 vendors registered for exhibit hall. 12 attendees registered as of now from online registration. Dawn or Angie to email the AARC requesting the AARC to send out an announcement about the SDSRC Meeting in September. Will wait till mailer is ready to go and sent out. Still a need for more prizes to give away at the meeting as well as ALA Raffle prizes and to sell ALA Raffle tickets. Pre-Board Meeting will take place at 1730 on Monday, September 15th, 2014.

Bylaws: Tom Cahill (absent)

- Email was sent to Sandy by Tom. Bylaws to be reviewed at the July meeting.

Publications and Chapter Affairs: Angie Haugen

- Some maintenance is needed on the website in regards to links not working. Mailer will be uploaded to website.

Public Relations: Angie Haugen and Tom Cahill (absent)

- SDBMOE to be invited to come to a Board meeting. Will extend an invitation for the next Board meeting in September.

Legislative Ad Hoc: Dan Wagner – none.

Delegates Report: Julie Dowling and Ashley Herron

- AARC Summer Forum, July 15-17 in Marco Island, FL.
- AARC HOD Meeting, July 18-19 in Marco Island, FL---Resolutions
 - Email has been sent to Board about Resolutions. Discussion over the Resolutions.

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PACT Report: Carleen Waltner –2014 AARC Capital Hill Report

- Report was emailed and uploaded to the website.

VII. Unfinished Business:

- Kalstrom Scholarship-Dawn Rost
 - a. Criteria for Scholarship applicants being worked out. Scholarship will start in 2015. Scholarship is to be given annually, \$750 funded by the memorial fund. Discussion about scholarship to be included in the annual Board business meeting.
- SDSRC Standing Rules---Dawn Rost
 - a. Discussion over Standing Rules and changes made. Change dates on the revised Standing Rules to July 8, 2014. Motion made to add standing rule to “vendors attending any SDSRC sponsored event, who intend to claim CEU’s will register and pay for the appropriate registration fee.” Motion made by Julie D and seconded by Ashley H. Motion carried. Dawn abstained from vote. Revisions to be made and reviewed at the next meeting.

VIII. New Business: None.

IX. Adjournment: Motion to adjourn by Angie, Seconded by Eve at 1141 CST.