

SOUTH DAKOTA SOCIETY FOR RESPIRATORY CARE

Pre-Board Meeting

Monday September 15, 2014 at 5:30 p.m. (MT)

Roosevelt Room-Ramkota Hotel

- **Call to Order:** Sandy Brown @1832 MT
- **Members Present:** Sandy Brown, Dawn Rost, Julie Dowling, Angie Haugen, Don Anderson, Lacy Wilder, Eve Minkel, Ashley Herron, Donna Divis, Student Rep Ashley
- **Secretary's Report:** Jordan Dykstra
 - Motion to accept meeting minutes from July 2014 by Angie Haugen, Second Julie Dowling.
- **Business Actions/Decisions made outside of scheduled Board Meetings**
 - E Discussion and E Vote reviewed for Exhibitor of the Year Vote. Vote per E Vote for Resmed as Exhibitor of the year for 2014. Motion passed per E Vote. Motion to approve E Vote results by Dawn Rost, Second by Julie Dowling.
- **Treasurer's Report:** Eve Minkel
 - Eve presented reports for Account Balances Wells Fargo Account and PayPal Account as of 9/10/14. Budget for Fiscal and Calendar Year 2015 presented for review. Discussion over price of advertising on website as well as Medical Director Membership. Discussion about one year membership to the AARC for the RT of the Year Award. Eve will discuss membership with this year's recipient 2014 recipient of the RT of the Year Award. Proposed Budget for 2015 presented and reviewed. Changes made for Leadership workshop to attend every other year instead of every year. 2015 budget will not have Leadership workshop on it. 2016 Budget will have Leadership Workshop listed. Compilation Report presented to the board from the Accountant. Changes to be made to Scholarship and Donation categories but this does not change totals. Tomorrow, September 16th, 2014, approval of the 2015 budget will be requested.
- **Committee Reports:**
 - Financial Review: Eve Minkel
 - Review 2014 Budget
 - 2015 Proposed Balanced Budget
 - Membership--Directors at Large: Donna Divis and Lacy Wilder
 - 2014 AARC Active Membership Campaign
 - Power Point on Membership Numbers will be presented at Annual meeting tomorrow, September 16th, 2014. Dawn made handouts for the conference packets about AARC membership and will present at the Annual meeting tomorrow, September 16th, after the Power Point presentation. All active Membership candidates will be in a drawing for a paid registration to the 2015 SDSRC conference. The drawing will be held

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during the Annual Business Meeting, tomorrow, September 16th, 2014. Discussion over having an additional drawing for a free registration to the 2015 conference if one recruits membership to the AARC. The BOD declined as this is labor intensive to track recruitment. Ashley made a motion that students should be included in the drawing for free SDSRC conference registration, Dawn seconded. Discussion. Motion carried.

- 2014 AARC Active Membership and Renewals-See Above

Elections and Nominations: Don Anderson and Sandy Brown

- 2014 SDSRC Board Nominations
 - Discussion over ballots that were sent out versus those returned. 46% return rate from the 2014 election. President Elect, Secretary, Treasurer, and Director at Large positions to be filled for the 2015 ballot. Discussion was held to look into online voting as an option for the 2015 election. It was determined that this is cost prohibitive for the small number of SDSRC members. A 46% return rate in 2014 is acceptable.
- 2014 Therapist of the Year and Exhibitor of the Year
 - Pete Winder is the 2014 Therapist of the Year. Resmed is the 2014 Exhibitor of the Year.
- Program and Education:2014 Conference Report-Ashley Herron
 - 20 attendants to Monday's (September 15th, 2014) Airway Clearance Seminar sponsored by Hillrom. 63 attendants on Tuesday, September 16th and 62 attendants for Wednesday, September 17th for the 2014 SDSRC. 42 vendors. Discussion over future SDSRC meetings. Motion made by Dawn to allocate \$150, in random amounts, as prize money to give away during the Vendor Hall in the afternoon in order to increase attendance. Discussion. Motion amended by Don to the total amount of \$160 for eight \$20 drawings. Julie second the motion. Discussion. Motion amended by Ashley to the total amount of \$100 for four \$25 giveaways. Dawn second. Motion carries.
- 2015 Conference Report/Discussion-Sandy Brown and Dawn Rost

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- Discussion over Future of the 2015 SDSRC meeting. Will poll members present at the Annual Business Meeting to ask about shortening the conference, what days of the week are better, and how many CRCE credits should be offered.
- Bylaws: 2014 AARC Approval --Tom Cahill
 - Bylaws were approved by the AARC. Sandy will request a copy of the approval letter received in order to post the approved bylaws to the SDSRC website.

Publications and Chapter Affairs: Angie Haugen

- SDSRC website has been updated to include more information on the scholarships available. HOD report has been uploaded as well as the 2014 PACT Report.
- National Respiratory Care Week-October 19-25, 2014
- SDBOMO will require a supervising physician when reapplying for licensure. Licensure application will be electronic and therapists will need to update all information at that time in order to maintain licensure. Supervising physicians will be notified of being identified by a therapist as their supervisor.

Legislative Ad Hoc: Dan Wagner –2014 SD Legislative Report

Delegates Report: Julie Dowling--AARC Summer HOD Report

- Julie sent out HOD report in August. Resolutions passed.
- 2014 AARC Congress, December 9-12 Las Vegas, NV; AARC HOD, December 7-8
 - Discussion held over sending student rep to HOD meeting in December along with Julie and Ashley. Eve will look into the financials of travel and board, Julie to look into AARC paying the cost of attending in relation to a HOD resolution that was passed in summer 2014 in which the AARC was creating a scholarship fund for students attending a HOD meeting. Ashley made a motion to send the student rep to the HOD Meeting in Vegas this December, Lacy seconded. Will discuss more at the post board meeting.
 - Winter HOD Meeting-Resolution # 78-14-8: Resolve that the AARC Executive Office with the help of the Past Speaker update the HOD resolution tracking grid on the Delegates home page within 60 days after the last HOD meeting. Updates are to be posted within 60 days anytime there is a change in status made by the BOD, HOD, or EO for all open HOD originated resolutions. SDSRC BOD had advised Ashely

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and Julie to listen to discussion and vote after discussion in the HOD was done.

Motion carried on this resolution.

PACT Report: Carleen Waltner -2014 AARC Capital Hill PACT Report

- Submitted and available on the website.
- **Unfinished Business**: Standing Rules-Dawn Rost
 - Standing Rules Revised and will be available on the SDSRC Website. Motion to approve made by Ashley, Second by Eve. Motion carried.
 - Kalstrom Scholarship Fund Application-Dawn Rost
 - Board approval for the application for the Kalstrom Scholarship. Discussion over SDSRC making a one-time donation to the Kalstrom Scholarship fund. Will revisit in post board meeting.
- **New Business**: SDSRC Data Storage
 - Invest in flash drives for the President, Secretary and Treasurer to keep all records saved and available when asked for. Motion to purchase flash drive made by Julie, 2nd by Donna. Motion carried.
- **Adjournment**: Motion to adjourn by Ashley, second by Eve. Motion carried at 2040 MT.