

South Dakota Society for Respiratory Care
Board of Directors Meeting Minutes (Unapproved)
Sunday, February 11th 2018

- I. **Call to Order:** Kim called the meeting to order at 1441
- II. **Members Present:** Greg Peckney, Kim Kuiper, Char Raley, Sarah Schoenfelder (via phone)
- III. **Guests:** NA
- IV. **Secretary's Report** – Minutes presented from last meeting on November 11, 2017. No amendments needed. Char motioned to approve meeting minutes. Greg seconded. Motion carried.
- V. **Treasurer's Report** – Sarah presented the below reports. Char motioned to approve. Greg seconded. Motion carried.
 - a. 2017 year end account balances
 - b. 2018 year to date income and expenses vs budget
- VI. **Delegate's Report** – Lori
 - a. Next HOD meeting is 7/20, 7/21 in San Antonio, TX
- VII. **Standing Committee Reports**
 - a. Financial Review – Sarah
 - i. Paperwork filed and submitted for 2018 President/Treasurer for bank accounts, investment account.
 - ii. 2017 books will be reviewed by Tom Cahill. Sarah to contact him to arrange this before next meeting.
 - b. Bylaws –Review due 2021 -no report at this time-
 - c. Legislative
 - i. Tim Daugherty contract being renewed for 2018 year. Sarah has not received invoice as of today. Kim and Dawn to get this to Sarah for prompt payment. Kim also informed board of recent email correspondence with Tim. Will be looking over current agreement in comparison to SDSRC needs.
 - ii. Compact licensure law being considered at state level, SDSRC supports this initiative
 - iii. Smoking legal from 18 yo to 21 yo also being reviewed, SDSRC in support
 - d. PACT – Char
 - i. Meeting & Hill Day 4/30 & 5/1

- ii. Seeking 1 more person to go as PACT mentee. Kim to check in with past PACT representative before offering this opportunity to membership.
- e. Membership – Char/Greg
 - i. Current Active Members – 223. Lapsed Numbers - 10 at the end of Jan 2018 and 4 lapsed members at the end of Feb 2018.
 - ii. RT Spotlight - Quarter One 2018 Mary Hart submission sent in and will be posted on website.
 - iii. Discussion of possible membership events and/or campaigns to drive recruitment. Outdoor events discussed. Department contests discussed. Will continue to brainstorm and plan for this initiative throughout 2018.
- f. Nominations-Elections – Kim
 - i. No report, reminder from Kim to continue to encourage other SD RT's to run for board positions.
- g. Program-Education – Lacey and Abby
 - i. Speakers are almost finalized, agenda to be sent out once they are confirmed. Lacey has sent out preliminary agenda for anyone that is needing information ahead of time.
 - ii. Brian Walsh from AARC requested to speak. Currently working on grant application for reimbursement of expenses.
 - iii. Vendors have been contacted and save the date postcards mailed out to hospitals.
 - iv. Annual Business Meeting time to be at lunch hour on Friday.
 - v. BOD meeting before conference discussed. Majority favored meeting on Thursday morning. Kim will check in with Lacey to lock in time.
- h. Website-Public Relations – Kim
 - i. Contract continues with Tom Striplin as webmaster/web host
 - ii. 2018 BOD updates have been submitted for website
- i. Student Representatives – Steve, Allison
 - i. Scholarships due soon (Kallstrom Scholarship due March 1st). Kim will notify Steve and Allison about deadline.

VIII. Old Business

- a. APEX Recognition Award due in October of 2018. Kim to notify membership of this award.

IX. New Business

- a. PHIL Award by FACES Foundation is another award that is being given out. Kim to look into the requirements and notify membership of this award.
- b. AARC Summit Award mentioned to Kim by Dawn. Kim to visit with Dawn about the specifics on this award and will notify membership.
- c. 2018 BOD Meeting times will be sent out for planning purposes.

X. Announcements

- a. Therapist of the year nominations due by April 13th, 2018.

XI. Adjournment – Motion to adjourn made by Char at 1542, second by Greg. Meeting adjourned.