South Dakota Society for Respiratory Care

Board of Directors Meeting Minutes

**Saturday, February 2nd, 2019**

1. **Call to Order:** Kim called the meeting to order at 1149
2. **Members Present:** Kim Kuiper, Dawn Rost, Kayla Osborne, Danelle Mutchler, Linda Reese, Lacy Patnoe, Lori Salonen and Kayla Salonen
3. **Guests:** Dave Brower, Mary Reinesch
4. **Secretary’s Report** – Meeting minutes from Sunday, October 14th 2018 presented by Kayla Salonen. Amendment made to the PACT section of minutes. Dawn motioned to approve the meeting minutes with said amendment. Lori seconded the motion. Motion carried
5. **Treasurer’s Report** – Kayla Osborne presented the following reports. Lacy motioned to approve. Danelle seconded. Motion carried
   1. 2018 Final Budget vs. YTD
   2. 2019 Budget vs. YTD
   3. 2019 Account Balances
      1. Wells Fargo and EJI
6. **Delegate’s Report** –Lori and Lacy presented the Delegate’s Report on the following topics:
   1. 2018 Winter HOD Meeting was held December 2-3, 2018, in Las Vegas, Nevada. Lori, Lacey and Kim were in attendance
   2. The AARC Resolutions passed affecting the SDSRC:
      1. Resolution #67-18-14: Resolve that the AARC implement a process to allow member to automatically renew membership annually by entering credit card or bank account information and selecting automatic annual renewal.
      2. Resolution #67-18-15: Resolve that the AARC President holds a biannual virtual meeting with the State Affiliate President (or their designees).
   3. Update on summer resolutions has the AARC working with the NBRC to eliminate the low cut score of the Therapist Multiple-Choice Exam. This would also end the offering of the CRT credential by the year end of 2025. The NBRC is considering these with no date determined.
   4. The AARC Times will be completely electronic by 2020.
   5. Update on O2verlap has Darcy Ellefson sending out information to Pulmonary Rehab programs across the state.
   6. AARC Executive Director of Government Affairs, Anne Marie Hummel, has provided the following updates:
      1. CMS (Medicare) wants to add ventilators to the competitive bidding. The AARC has submitted an opposition letter to CMS.
      2. AARC is working with CMS to increase payment on liquid O2 and include RTs assessing the needs of home O2 patients.
      3. Everyone needs to be ready at the grassroots level call and/or email our congressmen in support of the Breathe Act.
      4. We may need to revisit the 435 plan to make sure we are set to go if needed this year. Especially with all the changes and potential challenges we may be facing with CMS.
      5. The AARC Life and Breath video will be updated
   7. AARC Leadership Boot Camp will be on March 23-25, 2019 in Dallas. Lacy will be going, still have room to send one more BOD member. Anyone interested asked to let Kim know ASAP
   8. Review of Big List/To-Do List Fall 2018
      1. Lanny Inabnit presented on his findings from an affiliate survey conducted after the summer forum. In summary, he suggested what each affiliate should be doing in order to be compliant with AARC policy CA 002. Some of these suggestions included: affiliate’s webpage must have its tax status posted on it, must be filling a 990 form preferably done by a CPA, bonding your state treasurer, each affiliate should be audited within Q5 years, both audit and budget committees for each affiliate, having 2 individuals signing checks, electronic storage for all documents, and putting a policy in place for hand off/orienting the treasurer.
   9. 2019 HOD Meeting dates
      1. Summer HOD (July 23-24) in Ft. Lauderdale, FL
      2. Winter HOD (November 7-8) in New Orleans, LA
7. **Standing Committee Reports**
   1. Financial Review – Kayla O
      1. Edward Jones Investments performance has seen our first CD come to maturity with the money being rolled into another one year CD to mature in 2020
      2. Consideration of pulling funds from EJI over to the Wells Fargo account in order to keep a steady $5000 in the account to accommodate upcoming expenses. EJI only needs a 24 hours to transfer the request and it was decided that we will hold off until the need arises for more in the WF account
      3. 2018 Audit-In order to be more compliant with AARC policy CA 002 and by suggestion from the Big List, the BOD will be looking into a CPA to audit the SDSRC’s 2018 books. Kim entertained a motion to have the 2018 books professionally audited by a CPA, to be determined by the President and the Treasurer, spending no more than $400. Danelle motioned to approve. Kayla Osborne seconded. Motion carried.
   2. Bylaws – Kim
   3. Legislative – Kim on behalf of Jeremiah Murphy
      1. Review of bills being considered in 2019 session:
         1. HB 1111-provide for professional or occupational licensure for certain active duty military personnel and spouses
         2. SB 89-enhance health care is SD
         3. SB 131-accommodate legislation on Medicaid provider reimbursements
         4. SB 136-provide for the utilization of telehealth by a health care professional
         5. SB 137-provide for the payment of claims for covered services provided by a health care professional via telehealth
      2. Legislative Chair open and we are looking for qualified candidates. BOD members encouraged to give Kim names of anyone they would recommend
   4. PACT – Kim on behalf of Kathy Mitzel
      1. PACT being restructured to work closely with Legislative Chair
      2. Virtual Lobby Campaign will be 3/20/19 to 4/10/19
      3. Hill Day 2019 will be 4/8 & 4/9
      4. Consideration of term limits on PACT was discussed with a board recommendation to make a 3-year commitment for both Legislative and PACT positions, staggering between the two so there will be both seasoned and new members in rotation
   5. Membership – Linda/Danelle
      1. 245 current active members, 12 members lapsed within the last 90 days. Hoping that the auto-renewal program will help with lapsed members once it goes live. Chairs have a goal of increasing membership by 3% by end of 2019, which would bring total membership to 252 by the end of the year
   6. Nominations-Elections – Dawn
   7. Website-Public Relations – Kim
      1. New website/logo launch
      2. Social Media Committee open
   8. Licensure Advisory Board – Tom, Lanny, Angie, Mike
   9. Student Representatives – Mikenzie, Brittney
      1. Joyce Kallstrom Memorial Scholarship due March 1, 2019
         1. Incoming classes full for both Sioux Falls and Rapid City sites
         2. SDSRC will sponsor Early Professional Membership for students in next incoming class
8. **Old Business**
9. **New Business**
   1. Discussion to invite Dr. Susan Rohr to renew position as Medical Director
   2. Journal Club and Bingo events discussed, will work to get these arranged for membership for Q1 & Q2
10. **Announcements**
    1. Next meeting will be virtual in April - date TBD.
11. **Adjournment**
    1. Motion to adjourn by Lori. Kayla Osborne seconded the motion. Meeting adjourned at 1304.