**I. Call to Order:** Angie called the meeting to order at 1703.

**II. Members Present:** Angie Haugen, Kayla Salonen, Ashley Frerichs, Amy Powers, Greg Pekny

**III. Guests:**

\*Angie motioned to adjust agenda due to committee member time constraints and need for quorum for voting. Kayla seconded. Motion carried.

**IV. Secretary’s Report** – Kayla S.

1. Greg motioned for August 2021 meeting minutes to be approved. Ashley seconded. Motion carried.

**V. New Business**

1. Report: March 14th Meeting with AARC HOD Speaker of the House, Joe Goss and AARC Chair of the Chartered Affiliates Committee, Steve Zackowski – Angie
   1. President has to be voted in by the membership per the bylaws. Angie motioned to hold special election to elect President and President Elect that is sent out to SDSRC membership. Kayla second. Motion carried.
   2. Ashley motioned Mindy McManigal to complete Greg Pekny’s Director at Large position. Angie seconded. Motion carried.
2. Open Board Positions - Angie
   1. 2022 Special Election for President and President Elect will be held once applicants are reviewed by BOD.
3. Bylaws Review - Angie
   1. 2022 Bylaws revision recommendations, next steps – Angie
      1. Bylaw revisions need to be re-submitted for review to AARC.
      2. Steve Zackowski of the AARC reviewed current bylaws and made some recommendations. BOD will meet to discuss recommendations and revise bylaws before submission.
4. Program and Education –Angie
   1. Plans to hold 2022 SDSRC Annual Conference this Fall.
   2. Angie motioned Mindy McManigal to be Chair of 2022 Planning Committee for the SDSRC Annual Conference to be held in Rapid City. Kayla seconded. Motion carried.

**VI. Treasurer’s Report** – Lori

1. Bank checking account: $11,983.83
2. AARC membership: $535.38 for the 4th quarter deposited.
3. Post Office Box: $182.00 rental went up as of Jan 9th. Will need to adjust in current budget.
4. Edward Jones: $59,949.36 currently in investments.

**VII. Delegate’s Report** – Angie H/Ashley F

1. The Winter HOD meeting was held virtually on Nov 4-5, 2021.
   1. Angie and Ashley provided the BOD a summary report highlighting the content of the AARC House of Delegates 2021 Winter Meeting.
2. Summer Forum – July 26th through 28th in Palm Springs, CA.

**VIII. Director’s at Large Report** – Greg/Amy – No report

**IX. Standing Committee Reports**

1. Membership – Greg/Amy – No report
2. Financial Review - Lori
3. Financial Reporting to AARC due 3/31/2022
   1. Proof of state not-for-profit status
   2. Proof of federal not-for-profit status, including Identification number, type of not-for-profit status
   3. Proof of ANNUAL Form 990 or 990-EZ filing
   4. Financial review/audit by independent auditor or CPA
   5. Waiting on clarification from AARC on timeline. Will need to request an extension on due date to remain in good standing with AARC.
4. Nominations/Elections –Tom
   1. 2021 Election SDSRC Election Results
5. Bylaws – Tom
   1. 2021 AARC Review Status – see New Business
6. Public Relations – Kayla
   1. Need for Public relations committee and chair to post to any social media
      1. Website
      2. Facebook
   2. Kayla will absorb website updates until committee and chair can be established.
7. SDBMOE Licensure Advisory Board -RT Representatives – No report
8. Legislative: Jeremiah Murphy – No report
9. PACT – No report
   1. Need to clarify current representative and/or appoint new representative.
10. Student Representative – Miaken Adrian – No report
11. Military Liaison - Joseph Spader – No report

**X. Old Business**

1. Status of Bonding SDSRC Board members – Tom
2. AARC recommends bonding positions in BOD for those that can sign checks to protect the society’s financials, i.e., President, Treasurer.

**XI. Announcements**

1. Next meeting – TBD
2. Looking at end of April.

**XII. Adjournment**

1. Ashley motioned to adjourn meeting. Angie seconded. Meeting adjourned at 1813.